Team **M**

Meeting Report / Minutes

recorded by: Everyone (Shared Doc)

**Method** (e.g. Zoom, phone, etc)

**Attendance:** present (**P**) absent(**A**) late(**L**) part time**(%**)

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| --- | --- | --- | --- |
| Date/Method | Time  (Start, End) | Team Members | Attendance  (P)(A)(L)(%) |
| 12/4/2020  MS Teams Video Meeting | 5:00pm  5:45pm | Alcazar, Walter  Daly, Emily  Migacz, Nick  Tanksley, Zakee | A  P  P  A |

Key Topics: Planned / Discussed

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| --- | --- |
| Key Topics | Most Important Actions |
| * TODOs for finishing the project   + Marking requirements   + MC/DC testing   + Connecting Swing components to one another   + Refine Class Diagram | * Create MC/DC code inspections * Set up navigation between swing components * Finish integrating swing components with the functionality of the app * Update the Class Diagram |

Most Important Actions / Next Steps: (and who will do by when etc.)

* Walter:
  + Connect and implement TreeVisuals component (by Saturday afternoon)
  + Create MC/DC tests (by Sunday afternoon)
  + Update UML Sequence Diagram (by Sunday night)
* Nick:
  + Connect and implement TreeSearch component (by Saturday afternoon)
  + Create MC/DC tests (by Sunday afternoon)
  + Update UML Activity Diagram (by Sunday night)
* Emily:
  + Connect and implement TreeEdit and TreeFuncs (by Saturday afternoon)
  + Create MC/DC tests (by Sunday afternoon)
  + Update UML Class Diagram (by Sunday night)